

Commonwealth of Virginia Board of Towing and Recovery Operators c/o Department of Motor Vehicles Post Office Box 27412 Richmond, VA 23269-0001

Web Page: www.btro.vi.virginia.gov Telephone No. (804) 367-0714

ORS - ADDING, REMOVING, OR REPLACING A LICENSED TRUCK DECAL

			111	211 (0) 1121		VING, OR REP.	BIT OIL TO IT EIL	CELTO		A DECINE		
License	d operator's sl	hould use this fo	rm f	for (1) adding o	r rem	oving a tow truck, (2	2) replacing a lost, s	tolen, c	or damaged dec	cal, or (3) replacing		
vehicles	tags on a tov	v truck.										
			e fo	rm in its entiret	ty, inc	cluding attachments.						
Mail co	mpleted form	and attachment	s to t	the above addre	ess or	via facsimile at (804) 367- 0718. See Pa	age 2 fo	r payment opti	ions including check or		
credit ca	ard. If paying	by check, make	pay	able to "Treasu	irer of	Virginia".				_		
Copy of							want to add or dele	ete to vo	our licensed inv	ventory. Note on the		
1.				gistration card for each tow truck that you want to add or delete to your licensed inventory. Note on the re adding, deleting, or are replacing a lost, stolen, or damaged decal, or if you are replacing your license								
100,131,1	mon cara	plates.		re udding, dere		are replacing a loss	i, storen, or duringe	a accur,	01 11 700 010 1	epinening your meening		
New Lic	ense Plate		rea	uest a new dec	al if v	our tow truck license	e plate has been repl	laced w	ith a new licen	se plate number. Attach		
		a copy of the a		•	•		r			P		
Lost, Ste	olen, or			uest a replacement decal along with a \$10 fee. Attach a copy of the applicable registration card.								
Damaged Decal							· · · · · · · · · · · · · · · · · · ·	,				
Decal R		Use this form v	hen	a licensed oper	rator i	s removing a tow tru	ck from the licensed	d inven	tory and return	the decal. Attach a copy		
						e is no fee for the rer			•			
						OPERATOR IN				j		
n		Nar	ne A			nt Operator's Licen			Board	Issued License No.		
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LID.												
ıţoı		Mailing	Ada	ress (Post Office Box No. or Street Address)					License Expiration Date			
ı, In												
Operator Information												
era		City				State	Zip Code		Contact No.	for Processing Purposes		
Ор												
		CHECK AF	PL	CABLE BO	X AN	ND ATTACH API	PLICABLE REG	ISTR	ATION CAR	RD		
							7					
Add a Truck				Remove a Truck			Repla	ice a Decal				
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	Licenso	e Type		Fee Per De	ecal	Additional Li	cense Fee Due		Total Fee	Amount Due		
Class A		e Type		Fee Per De \$10.00	cal	Additional Lie No additional lice			Total Fee	e Amount Due		
	1			\$10.00	ecal	No additional lice	nse fee due	Decal				
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	Payment Options										
•	Check or money order made payable to the "Treasurer of Virginia" in the amount of \$										
	Credit Card - This section is to be used for CREDIT CARD PAYMENTS ONLY. If you elect this form of payment, complete this section in its entirety. Failure to complete this section in its entirety will result in the return of the application. If the fee is not calculated properly, the cardholder authorizes the Board to adjust the total fee due (including overages and shortages).										
	Credit Card Type										
	MasterCard, Visa, American Express or Discover										
	Credit Card No.										
	Payment Amount: \$ Card Expiration Date:										
	Card Verification Code (Last three numbers on the back of a Master Card/Visa/Discovery or four numbers found on front of American Express) Cardholder Name (Print)										
	Cardholder Address:										
	(As shown on credit card statement including street or PO Box number)										
	(As shown on credit card statement including city, state, and zip code)										
	Cardholder Signature:										